

**APPENDIX B: WORKPLAN AND SCHEDULE**

Map Phase	Task	SubTaskNo	RFP Section Ref	SubTask	Week(s)
		1.01	2-3	Kick off meeting with AIRC	1-2
		1.02	2-3	Conduct on-going coordination with AIRC Members and Staff	1-28
			2-3	Attend AIRC meetings	1-28
		1.03	2-3	Coordinate among TSSW team members	1-28
		1.04	2-3	Produce progress reports for AIRC	1-28
		1.05	2	Present GIS work for public comment at AIRC regional meetings	4-20
		3.04	2	Conduct 15 Stakeholder Workshops	4-20
		1.1	2	Design comment tracking database and enter/organize on-going data processing for comments	1-28
		1.06	2	"Organize GIS comments and maps from public meetings for AIRC's review."	1-28

1

Project Setup and Administration

1.07	2	Acquire and process Census 2000 and voter district files.	1-2
1.08	2	Acquire and process Census 2010 and voter district files.	1-2
1.09	2	Create new "existing redistricting" maps	1-2
1.11	2	Create and revise PPT slides for public meetings	1-28
1.12	2	Train on ESRI ArcGIS Online product	1-2
1.13	2	Provide Tier 1 Tech Support for use of on-line map application	1-28
1.14	2	Enhance and maintain website	1-28

		1.15	2	Setup and administer ArcGIS Online groups and permissions	1-28
		1.11	2	Creation of collateral materials: handbook, factsheets, comment cards	2-6
		7.01	2	Conduct online survey	1-28
					<b>1-28</b>
2	Create and refine Equal Population Grid (EPG) map.	2.01	2.1	Create and evaluate gridding procedure.	1
		2.02	2.1	Interactively select grids to assemble balanced congressional and state legislative districts.	2
		2.03	2.1	Review and refine EPG map with AIRC and staff.	2-3
		2.04	2.1	Update map as needed per AIRC's review of public comments and maps created from them.	2-3

		2.05	2.1	Create final EPG map	3
3	Create and refine Hispanic and Native American (HNA) adjustment to map.	3.01	2.2	Interactively adjust congressional and state legislative districts.	4
		3.02	2.2	Review and refine HNA map with AIRC and staff.	5-6
		3.03	2.2	Update map as needed per AIRC's review of public comments and maps created from them.	6-7
		3.04	2.2	Create final HNA map	8
4	Test and refine draft redistricting map for Compactness and Contiguity (CC).	4.01	2.2	Run ESRI compactness and contiguity tests and refine districts as needed	9
		4.02	2.2	Review and refine CC map with AIRC and staff.	9
		3.06	2.2	Update map as needed per AIRC's review of public comments and maps created from them.	10-11

		4.08	2.2	Create final cc map	11
5	Test and refine draft Communities of Interest (COI) map.	5.01	2.2	Research and obtain boundaries pertaining to communities of interest.	1-12
		5.02	2.2	Incorporate and analyze specific age group, ethnicity or political affiliation of each community population within the proposed district boundary.	1-12
		5.03	2.2	Interactively adjust congressional and state legislative districts.	12
		5.04	2.2	Review and refine COI map with AIRC and staff.	13
		5.07	2.2	Update map as needed per AIRC's review of public comments and maps created from them.	14-15

		5.1	2.2	Create final cc map	16
6	Analyze draft plan(s) for Competitiveness	6.01	2.2	Research, obtain and process voter registration and voting records	17
		6.02	2.2	Overlay and evaluate districts based on voter registration and voting history.	17
		6.03	2.2	Review results and possibly refine draft map(s) with AIRC and staff.	17
		5.07	2.2	Update map as needed per AIRC's review of public comments and maps created from them.	17-18
		6.09	2.2	Create final map	19
		7.01	2.2	Review results and possibly refine draft maps with AIRC and staff.	20

7	Develop Draft and Final Redistricting Plan	7.02	2.2	Present GIS work at public meeting.	20-22
		7.03	2.2	Publicize and advertise final plan for 30 day comment period.	20-22
		7.04	2.2	Earned media	20-24
		7.04	2.2	Update map as needed per AIRC's review of public comments and maps created from them.	25
		7.07	2.2	Create final map	26-28

NOTE: As Prime on this project, TSSW reserves the right to adjust hours as necessary between TSSW Team Members, including subcontractors